END OF THE FISCAL YEAR (EOFY) 2026 NOTICE

SPECIAL OPERATIONAL EQUIPMENT (SOE)

TAILORED LOGISTICS SUPPORT PROGRAM (TLSP)

In an effort to maximize support to our SOE customers, minimize problems with year-end funding and give all ordering activities sufficient time for planning, the following EOFY deadlines are provided.

Please note that due to EOY Fiscal and Audit Readiness constraints, the FY26 Funding Receipt Deadline is now *September 15, 2026 11:59 p.m. EST.*

FY26 Order Receipt Deadline: September 3, 2026 11:59 p.m. EST
NOTE: All orders expected to be funded with FY26 funds must be received in our mailbox (SOEOrders@dla.mil) by this deadline. Orders received after this deadline will be returned to the submitter with the opportunity to resubmit using FY27 funds.

FY26 Funding Receipt Deadline: September 15, 2026 11:59 p.m. EST for GINV (and by exception MIPR) funding
NOTE: All Price Acknowledgement Spreadsheets with the appropriate funding must be sent from the FOPOC to our mailbox (SOEPriceAcknowledge@dla.mil) by this deadline or the order and the funding will be returned to the FOPOC.

When naming the Order Spreadsheet file, please utilize the following guidelines to create a unique file name: Customer Account number, followed by an identifier for the order (ex. part number, project name, etc.)

In an effort to facilitate scope determination, please utilize below instructions for completing the Additional Information field on the Order Spreadsheet:

- Provide detailed description of exactly what the item is and how it is being used. If applicable, a description of what the incidental services are and provide the location to where service will be performed. Travel and per diem for incidental services are not allowable expenses under our TLS program. Include any further description of how the item is within scope of the SOE TLS program.
- **Incidental Service** requirements must include a separate statement of work (PDF or Word doc) detailing the work to be performed and the location. Initial review of the SOW will be performed by the TVLS and then by DLA contracting.
- **Storage Locker** requirements must include a statement of intended use detailing specific item(s) that will be stored in/on the unit as well as dimensions of the storage system. A Statement of Work must be included if installation is required.
- **Kit requirements** should be broken down to the component level and provided under the "Additional Information" column.

Funding Information

Please note that failure to follow instructions that are included in Price Acknowledgement Email may jeopardize the processing of your order in FY26:

All G-Invoice Ready customers should submit funding via G-Invoice if not funding via MILSTRIP. MIPR's will only be accepted with a valid justification as to why G-Invoicing is not available to use.

- **Ensure to include the order Request for Quote (RFQ) # within your G-Invoice Item Description.**

- **REPLY TO ALL** on the email back to DLA with Price Acknowledgement Spreadsheet AND associated funding document. DO NOT change the subject of the email in any way, as this includes all pertinent information for tracking your order(s).

For any questions regarding the Ordering process or Funding/FOPOC Review Process or the SOE program, please contact your designated TVLS or send your inquiry to SOEOrders@dla.mil.

DLA currently has numerous high level General Terms and Conditions (GT&C) agreement (7600A) in place. Should you need additional information please contact CEGTC@dla.mil . If a new agreement is needed, average processing time is three (3) to four (4) weeks.

DEFENSE LOGISTICS AGENCY
TROOP SUPPORT
700 ROBBINS AVENUE
PHILADELPHIA, PA 19111

Important Information: Defense Logistics Agency – G-Invoicing 7600B Orders

Updated Instructions - Read Entire Document

Special Operational Equipment (SOE) Tailored Logistics Support Program (TLSP)

DLA would like to take this opportunity to provide some helpful information for timely processing of 7600B funding orders. DLA did go live in G-Invoicing (GINV) as of June 1, 2025, for 7600B **Material** orders. All Trading Partners already in GINV that have a completed 7600A GT&C with DLA in "Open" status can submit new 7600B Orders for **Material** via GINV.

Please be advised that effective Oct. 1, 2025 DLA will no longer be able to accept funding via the legacy process of Military Interdepartmental Purchase Request (MIPR).

Key Information:

- **Completed FOPOC Spreadsheet with G-Invoice #** has to be sent to **soepriceacknowledge@dla.mil**
- **In-Scope:** G-Invoicing Trading Partner Buyer-initiated 7600B Orders (DLA as Seller) for DLA ***Material***
- **Trading Partner System Requirements:**
    - A fully executed 7600A/GT&C Agreement with DLA in "Open" Status in GINV (DLA as Seller, Trading Partner as Buyer)
    - Ability to place 7600B Orders systemically via GINV

Important Fields and Information on the 7600B Order:

- Collaborate with DLA POCs at the Material Supply Chain Level that you received this notice from to ensure that 7600B Orders are placed for the appropriate DLA Organization in GINV. For DLA Troop Support, Construction and Equipment (C&E), this includes the programs on the chart below. When in doubt contact your designated Tailored Vendor Logistics Specialist (TVLS) or email CEGTC@dla.mil with your C&E 7600B Order information before submitting your 7600B Order through GINV. Please note that if the incorrect Servicing Group Name is selected, it will delay review and processing of the 7600B Order.

- **Desired Vendor Code: GINVDOD014 or GINVDOD020**
  ******ERP Users please use Vendor Code 20010242******
- **Agency Location Code: 97008050**
- **TP Group Name: DLA Troop Support Construction and Equipment SOE**
  TP DoDAAC: STC000
- When selecting the Servicing Group Name, please use below criteria:
    1. Search Group Defense Logistics Agency (Level 1), DLA Troop Support (Level 2), DLA Troop Support Construction & Equipment – STC000 (Level 3)
    2. From there, expand the drop down and select the **Program (Level 4)** using chart below:

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Tailored Logistics Support (TLS) Programs - Servicing Group Name	Group Description
Maintenance, Repair & Operation (MRO) I (CONUS)	STC000/SPE8E2
Maintenance, Repair & Operation (MRO) II (OCONUS)	STC000/SPE8E3
Metals	STC000
Heavy Equipment Procurement Program (HEPP)	STC000
Fire & Emergency Services (FES) Equipment	STC000
Special Operational Equipment (SOE)	STC000
Technical & Information Equipment	STC000
Ability One Base Supply Center (ABOBSC)	STC000

- Please reference the specific C&E SOE Load Batch and/or RFQ # and your designated TVLS at the beginning of your **Description of Product or Services** text field of the 7600B. Also attach the DLA Finance Office Point of Contact (FOPOC) spreadsheet you are funding. It is recommended to follow up with an email to your TVLS to provide the 7600B Number once you have submitted through GINV.
- Please note that **Period of Performance (PoP)** must fall within the 7600A Agreement period. The PoP end date should be calculated utilizing the quoted lead time provided by DLA on your Finance Office Point of Contact (FOPOC) spreadsheet (see below), reference Column S / Lead Time for your order and add an additional 90-120 days to that quoted time. Utilizing this calculation will account for the Work Completion Date and the administrative and receipt process. Customers can select **Non-Severable** (Type of Service Requirements) to populate a PoP greater than 12 months. **Orders will be rejected if the PoP does not cover the appropriate time period.**

FOPOC Spreadsheet / Column S / Lead Time

S	T	U	V	W	X	Y	Z	AA	A
Lead Time	Trade Agreement Compliant	Berry Amendment Compliant	Country of Origin	Is Item an Alternate?	Alternate	Alternate	Alternate	Quantity	UOI
140	Y	NA	United States	0				3	EA
140	Y	NA	United States	0				1	EA

- DLA can only accept **single Order Line 7600B** funding orders**.** Any 7600B with multiple Order Lines will be rejected back to the customer.
- **Constructive Receipt** cannot exceed 30 days. Any 7600B Orders with constructive receipt greater than 30 days will have to be sent back for customer adjustment
- Statutory Authority Fund Type Code must reflect **Defense Working Capital Fund**; please note this is reflective of the Servicing Agency's authority, although it must be populated by the Requesting Agency.
- Statutory Authority Fund Type Citation must reflect 10 U.S.C.2208
- Select **NO for Assisted Acquisition** indicator.
- DLA cannot accept a Total Advance Amount, this field should reflect zero.

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- **Unit of Measure (UOM)** must be **DO** which translates to **USD** in GINV
- **Unit Price** needs to be **$1.00** and **quantity** should be the **dollar amount of the order**
- A brief description of the requirement can be included in the Item Descr field. Please continue to attach your Finance Office Point of Contact (FOPOC) spreadsheet to ensure expedient processing and for audit purposes.
- If your 7600B is rejected for any reason and you need to initiate a new 7600B, please be sure to provide that new 7600B to your DLA TVLS.
- **Ensure your completed FOPOC is returned via email to the specified mailbox soepriceacknowledge@dla.mil, with the below yellow fields populated. You will need to provide your**

AH	AI	AJ	AK	AL	AM	AN
Confirmed Qty	**Confirmed Ext Price**	**Req Number**	**MIPR Number**	**Signal Code**	**Fund Code**	**Supp Add**
2	$225,870.10		O2507-017-097-114000			
	$225,870.10					

Information Verification: Notify DLA with any POC changes or submit any questions/concerns to your designated TVLS.

DLA is committed to making this transition as seamless as possible. Your cooperation is essential to ensure a smooth cutover. As any further updates to the process and completion of the 7600B are recognized, we will continue to inform our customers. Please reach out to your designated TVLS with any questions and/or concerns. If you are uncertain of your TVLS contact information, you may reach out to cegtc@dla.mil for questions specific to GINV and GT&Cs (7600A Agreements).

Please note that "7600B Order" is referring to the creation of the funding submission via G Invoicing.

Respectfully,

DLA Troop Support
C&E Customer Operations Branch

Click for C&E Program and POC information

August 5, 2026